

# Gulf View Estates Owners Association, Inc.

## Board of Directors Meeting Minutes

Wednesday, June 18, 2014 at 2:00 PM at the Frances T. Bourne Library

APPROVED

**CALL TO ORDER:** The Board of Directors meeting was called to order at 2:00 pm by Mike Shlasko. A **quorum** was established. Members present were President, Mike Shlasko; Vice President, Linda Sussman; Treasurer, Frank Uttaro; Secretary Leontine Vandermeer; Directors: Jim Henry and Rich Delco. Also present was Brian Rivenbark, CAM from Sunstate Management Group. Director, Ed Kowalski was absent.

**NOTICE:** Notice for the meeting was posted in accordance with the bylaws of the Association and the requirements of Florida Statute 720.

**MINUTES:** Motion made by Frank and seconded by Linda to waive the reading and approve the previous minutes as presented. **Motion passed unanimously.**

### **PRESIDENTS REPORT:**

- Very little to report. Summer slows down. To cover at maintenance / compliance areas.

### **VICE PRESIDENTS REPORT:**

- No report

### **TREASURER REPORT:**

- As attached to these corporate documents Frank Uttaro read from the May financials.
- Received \$3800 rebate from Bouchard Insurance. Note: rebate received is higher than expected.
- SMG to check FPL bills to ensure paid and that the credit has been applied correctly. SMG to provide copies of April / May invoices.

### **SECRETARY'S REPORT:**

- No report.

### **MANAGEMENT REPORT:**

- As attached to these corporate records Brian Rivenbark read from the management report.

### **HOMEOWNER COMMENTS:**

- none

### **COMMITTEE REPORTS:**

**Landscaping Committee-** The "slow down" sign has been installed.

**Architectural Review Committee –**

- Mrs. Danforth called Rich. Rich advised her to call 611 before digging to install plants to be sure no utility lines are cut.
- Mail ARC form to 5882 Harrison with note to please add information and return to SMG.

**Compliance Committee –**

- Leontine rode with management to complete compliance report. Leontine noted many homes need edging. Letters were sent out on June 17<sup>th</sup>, 2014. Also noted, no dirty roofs. Leontine will continue riding with Brian for weekly compliance.

- A **Motion** made by Mike, seconded by Jim to appoint Joe Belliveau to Unit 1 Compliance committee. **Motion passed unanimously.**
- Mike noted the difficulty establishing a quorum. He recommends appointing Bill White as co-chair of Unit 1, Phase II & III. A **Motion** was made by Rich, seconded by Linda. **Motion passed unanimously.** Need 4- 5 members for each compliance committee
- **Community Outreach**- Currently no chairperson. Next Newsletter will be in September.
- **Events Committee** – Linda reported continue working on planning picnic for Sunday, Veterans Day. Noted for summer not much participation
- **Maintenance** – Mike received micro-heads for irrigation from Ed. Lines have been flushed out to unclog heads and all street lights are working.
- **Security** – Private detectives, typically hired by insurance companies, have been observed parked along Pierce and Washington.

#### **Unfinished Business**

- Vendor Insurance Verification- received all except one vendor. Need insurance certificate for vendor that does the end of year tree trimming

#### **NEW BUSINESS**

- Erosion Control work, South pond- Section of south wall pond that needs erosion control, received bid from WestCoast Lake & Wetlands. \$1285 has been budgeted for the month of June. Motion made by Linda, seconded by Frank to accept the proposal at \$1285. **Motion passed unanimously.**

**NEXT MEETING:** The next meeting will be on September 17, 2014.

**ADJOURNMENT:** A **motion** to adjourn was made by Linda Sussman and seconded by Frank Uttaro. **Motion passed unanimously.** Meeting was adjourned at 2:45 pm by President Mike Shlasko.

Respectfully submitted,

*Brian Rivenbark/LCAM*

**Sunstate Association Management Group**

For the Board of Directors at

Gulf View Estates Owners Association